

**St. Xavier's Catholic College of Engineering**  
**Chunkankadai, Nagercoil - 629 003**  
(An Autonomous Institution - Affiliated to Anna University, Chennai)  
[www.sxcce.edu.in](http://www.sxcce.edu.in)

**Faculty of Department of Management Studies**

**6<sup>th</sup> Board of Studies Meeting**

**Date & Time** : 29<sup>th</sup> May at 11.30 A.M  
**Venue** : Einstein Hall (SXCCE)

**AGENDA**

Prayer

Welcome Address

**06.01.**Confirmation of Fifth BOS meeting minutes held on 11-11-2024 and Decision/Action Taken report.

**06.02.**Suggestions / Recommendations offered by the members in the Fifth Academic Council meeting held on 16-12-2024.

**06.03.**Suggestions and Recommendations with regard to Regulation 2026 MBA curriculum and Design.

Other matters if any

Vote of Thanks

**Members Present:** enclosed

**MINUTES OF THE MEETING:**

The 6<sup>th</sup> BOS meeting of the MBA department starts with a prayer. The BOS faculty member Dr. Divya D S Rajan, welcomed the members.

**06.01. Confirmation of Fifth BOS meeting minutes held on 11-11-2024 and Decision/Action Taken report.**

Sl.No	Suggestions	Action taken	Remarks
1.	<p><b>Main Project:</b></p> <p>The BOS member advised that while selecting the companies for the final project, it will be ensured by the supervisor that not more than one student can be occupied the same company.</p> <p>Topics can be finalized based on the requirement of the respective organization or by the supervisors.</p> <p>Students can be given freedom to select their own supervisors as per their wish and specializations.</p>	In Practice	Appreciated by the members and confirmed.

	<p><b>Online courses:</b></p> <p>Like NPTEL/ Swayam online platform courses, the students of MBA Department can encourage to do number of online certificate courses as per their respective specialization and in the areas of industry requirements.</p>	In Practice	Appreciated by the members and confirmed. in the BOS meeting.
3.	<p><b>Event participation:</b></p> <p>The members also suggested that the management students should take part in large number of management programs, fests, to gain much more exposure by taking part in such events and also can engage themselves in organizing social responsible programs, Self Help Groups, structuring the programs in Malar foundations, RMP, CPD through which they can enhance the organizing skills.</p>	In Practice	Confirmed in the BOS meeting.
4.	<p><b>Publication of research papers:</b></p> <p>The members recommended engaging the students in publishing research papers in the reputed journals, UGC care journal/publications, encourage them in participating National/International level conferences and workshops which enrich the research thirst of the students and helps them to improvise their research skills.</p>	In Practice	Confirmed in the BOS meeting.
5.	<p><b>Field Assignment:</b></p> <p>Assigning work to visit medium sized enterprises in the nearby, preparing report based on the interaction and observation, engage in computing profit &amp; loss accounts verifications, billing, packaging, helps in designing customize billing apps to the local vendors etc., will help the students to build the entrepreneurial skills.</p>	In Practice	Confirmed in the BOS meeting.
6.	<p><b>Publicity:</b></p> <p>The members suggested that the events conducted in the department to be publish in the college websites, local channels and in the dailies immediately which impact the attention of academicians, publics and stakeholders.</p>	In Practice	Confirmed in the BOS meeting.

	<p><b>Bridge course program:</b></p> <p>In addition, with the activities to the new comers, an organizational visit, field visits, interaction with industry experts can be arranged which helps them to have a wider view of the two-year program and engage the program with interest.</p>	Under process	Appreciated by the members and confirmed.
8.	<p><b>Earn while learn:</b></p> <p>The members of the board suggested the faculty members to encourage and helps to identify right platform in earn while learn scheme for the students. Through this the students can gain work experience, learn career prospects, develop interpersonal, job-seeking and social skills, saving habits and can earn money to help with living cost and educational expenses.</p>	Under process	Confirmed in the BOS meeting.
9.	<p><b>Industry Interaction programs:</b></p> <p>The members recommended the department to initiate the students to get more exposure by engaging in Industry Interaction program. These Industry Institute Interaction (I-I-I) programs will help to bridge the gap between academic Institute and Industry. Helps in preparing the students for Industry, improve the education sector and contribute to the economic and social development.</p> <p>Through IIC cells, Industrial visits, Industry expert mentoring, Internships, joint research, professional consultancy by the faculty members will boost such programs.</p>	In practice	Confirmed in the BOS meeting.
10.	<p><b>Alumni groups:</b></p> <p>The BOS members asked to strengthen the alumni groups by creating communicative groups to reach, engage and serve all alumni and current students by networking with one another to foster a lifelong intellectual</p>	In practice.	Confirmed in the BOS meeting.

and emotional connection. Assisting like posting job vacancies, paid internship/projects, job trainings, and personality development programs, higher education guidance, enhancing voluntary commitment and help in entrepreneurial developments.		
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**06.02. Suggestions / Recommendations offered by the members in the fifth Academic Council meeting held on 16-12-2024.**

The Chairman presented the various suggestions and recommendations offered by the members in the Fifth Academic Council meeting with regard to Management studies.

Programme	Suggestions / Recommendations	Decisions / Action taken
Faculty of Management Studies	Finalized the Principles of Management syllabus for the UG program. Appreciated the department for the active and a good number of continuous participation in swayam/ NPTEL online courses. Suggested to give more attention on MBA students placements.	Approved.

**06.03 Suggestions and Recommendations with regard to MBA Regulation 2026 Curriculum and Design**

Programme	Suggestions / Recommendations
Faculty of Management Studies	For the subject Digital Marketing it can be a practical delivery instead of classroom lectures. And also arranging industrial experts for this subject addend more credits. The subject Management Concepts and Organizational Behavior – there will be no need of changes in unit 1. Accounting for Management - cost accounting techniques can be added in 4 <sup>th</sup> unit.

**Discussion on the Suggestions / Recommendations offered by the members in the Sixth BOS meeting**

**1. Internship:**

To provide students with greater industry exposure and practical experience, the duration of internships can be extended. This will allow students to spend more time within companies,

enabling them to gain deeper insights into real-world work environments and enhance their professional skills.

**2. Placement:**

To enhance student employability, a structured placement training program of five hours per week can be implemented. Additionally, one faculty member from the department will be exclusively assigned to oversee placement-related activities, ensuring focused guidance and support. Aptitude training can be integrated into the curriculum as a mandatory component, with an evaluation system in place to assess student progress and performance effectively.

**3. MoU with Industry:**

To strengthen industry-academia collaboration, a subject expert from the industry can be invited for each course to provide practical insights and real-world perspectives. Additionally, establishing tie-ups with reputed industries in Coimbatore and Chennai will help familiarize students with company operations and expectations. These partnerships can also facilitate paid internship opportunities, offering students valuable hands-on experience while supporting their professional development.

**4. Club Activity:**

Domain-specific clubs should be established for Marketing, Finance, Human Resources, Business Analytics, and Operations, each guided by a dedicated faculty coordinator. Students can choose to join any one club based on their area of interest. These clubs will regularly organize relevant activities, workshops, and industry interactions to enhance practical learning. Additionally, real-time assignments and projects can be sourced from companies to provide students with hands-on experience and industry exposure.

**5. TCP course:**

Courses should be designed with a balanced blend of theory and practical components, comprising 30 hours of theoretical classes and 30 hours of practical classes. This approach will ensure holistic learning by integrating conceptual understanding with hands-on experience.

**6. Enhancing Employability Through Vocational Skills and Industry Experience:**

A vocational skill inventory should be developed to assess and enhance the employability skills of students. Special emphasis will be placed on equipping students with industry-relevant competencies. Additionally, students with prior industry experience will be given priority during the admission process, recognizing their practical exposure and potential to benefit from advanced training.

**7. Bridge course:**

During the bridge course, the focus will be entirely on practical learning, emphasizing skill development and real-world application. Alumni with relevant industry experience will be invited to lead sessions, share valuable insights. This approach will enhance the overall learning experience and foster a strong connection between academia and industry.

**8. Admission Analysis:**

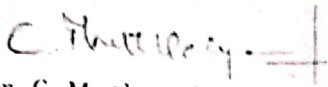
Each semester should aim to bring measurable transformation in students through focused academic and skill-based development. A thorough analysis of students' backgrounds will help tailor support and learning strategies to individual needs. This approach ensures continuous growth and better alignment with career goals of the students.


**9. Create Awareness:**

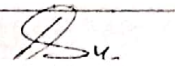
Awareness about the TANCET exam should be actively promoted among students to help them prepare effectively for this important opportunity. Social media platforms can be leveraged to

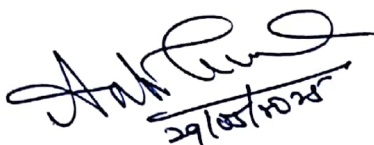
reach a wider audience by sharing timely information, preparation tips, and ensure that students stay informed and motivated throughout their exam preparation.

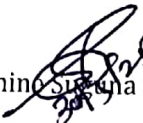
The Principal thanked all the members for their kind cooperation, and honored the BOS Members Dr. C. Muthuvelayutham, Anna university nominee, Mr. Shiju V.N Industry Expert and Mr. Dipu B. All the members of BOS appreciated our institution and thanked for the opportunity that to act as BOS members for the past three years. The Head of the department expressed her gratitude to all the members including Dr. P. Sridevi and Dr. Balamurali. The meeting came to an end at 01.20 pm.


  
Dr. C. Muthuvelayutham  
(Anna University Nominee)

  
Mr. Shiju V.N, MD  
(Industry Expert)

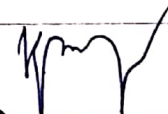
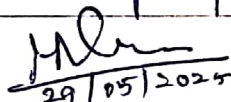
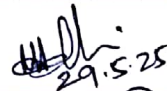
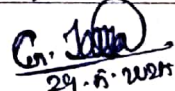

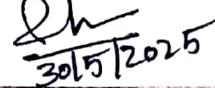
  
Mr. Dipu.B  
(Alumnus)

  
ACADEMIC DEAN  
Dr.R.P.Anto Kumar

  
Mrs. S. Jasmine Suresha (HOD, MBA)  
S.JASMIN SURESHA, MBA, MPhil,  
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PRINCIPAL  
Dr.J.Maheswaran  
**Dr. J. MAHESWARAN, M.E. Ph.D. FIE. MISTE,**  
PRINCIPAL  
SLXAVIER'S CATHOLIC COLLEGE OF ENGINEERING  
CHUNKANKADAI  
NAGERCOIL - 629 003

Internal Members present:

Sl.No	Name of the Member	Designation	Signature
1	Mr. K. Maria Vinu	Assistant Professor	
2	Dr. M. Babima	Assistant Professor	 29/05/2025
3	Mrs. M. Adlin	Assistant Professor	 29.5.25
4	Mr. G. Jenit Hanson	Assistant Professor	 29.5.2025
5	Dr. Divya D S Rajan	Assistant Professor	 29/5/25
6	Dr. Sahaya Beula	Assistant Professor	 30/5/2025